

Charging & Remissions Policy

We want all our pupils to have an equal opportunity to benefit from school activities, both on and off site, within and outside the curriculum, regardless of their family's financial means. This policy sets out our school approach to charging and remissions, and is informed by local authority guidance. In doing this our intention is to ensure transparency in setting charges and ensure all children are able to access all the provision on offer.

This policy does not apply to charges made and determined by other organisations offering activities and services on the school premises.

1	Admissions	No charge will be made for admission.
2	School meals	<p>No charge will be made for students entitled to free school meals.</p> <p>No charge will be made for pupils in years Reception, 1 & 2 as they are entitled to a Universal Free School Meal under the government's initiative.</p> <p>The charge for all pupils not entitled to free school meals is £2.00 per meal which must be paid in advance on Monday morning for the week.</p>
3	Activities for pupils that take place during school hours	<p>No charge will be made for activities provided during school hours, with the exception of violin and/or guitar tuition which is charged at £35 per term for students not eligible for free school meals. Music tuition is free of charge for students eligible for free school meals.</p> <p>Parents/carers will be asked for voluntary contributions to cover any costs incurred as part of a school trip or visit. Where parents whose children are eligible for Free Meals may have difficulty paying all or part of a voluntary contribution financial support is available through the Pupil Premium. No child should be excluded from any curriculum based activity on the grounds of financial hardship.</p> <p>A charge will be made to cover the cost of ingredients or materials where parents/guardians have confirmed in advance that they wish to own the finished product.</p>
4	Activities for pupils that take place outside school hours.	<p>No charge will be made for an activity that takes place outside school hours when it is:</p> <p>a) a necessary part of the curriculum</p> <p>b) involves students representing the school, e.g. a school sports team.</p> <p>Parents/carers will be asked for voluntary contributions to cover any costs incurred as part of a school trip or visit. Where parents whose children are eligible for Free Meals may have difficulty paying all or part of a voluntary contribution financial support is available through the Pupil Premium.</p>
5	After school clubs	After school clubs that do not meet the above criteria are charged at £35 per term, or are free to students eligible for Free School Meals.
6	School Journey	<p>Residential or other extra-curricular activities that do not meet the above criteria are charged at cost. Where parents whose children are eligible for free meals may have difficulty paying, financial subsidy is available through a local authority school journey grant. In extreme cases of hardship it may be possible to provide more support from the Pupil Premium. This will not usually cover more than 80% of the cost of the activity.</p> <p>We will always set up a 'payment by instalments' to help parents budget</p>

		towards the cost of a residential trip.
7	Breakfast club	Breakfast club is charged at £1.00 per session for all students, which includes breakfast.
8	Learning Materials	No charge will be made to students for learning materials, such as books, that are essential.
9	Damage to the School	Students will be expected to cover the cost of any damage to the school as a result of wreckless behaviour or deliberate vandalism. Parents will be invoiced for this.
10	Loss of or damage to school resources	Students will be expected to pay any costs of loss or damage of school resources on loan to them. This will usually be the full repair or replacement cost.
11	Nursery Places	<p>All children aged 3 & 4 years are entitled to a free nursery placement of 15 hours per week. Some full time places are available to children who meet a fixed criteria.</p> <p>There are some 'top up' places available for parents who have a part time place and who require a full time place but do not fulfil the criteria. The fees are £15.00 per session, which is payable in advance each half term and is non-refundable should a child be absent.</p>

Signed: _____

(Chair of Committee)

Name: _____

Date: _____

Review date: Spring 2015